

CIRMA EXCELLENCE IN RISK MANAGEMENT AWARD



Award recipients will each receive a

\$2,500
Risk Management Grant!

Applications accepted
August 1st – Sep. 30th

2018

CIRMA's Excellence in Risk Management Award honors the achievements of those CIRMA members who rise to the challenge and generate significant impact through their risk management programs and initiatives.

This program seeks out the best of these programs to honor. Their innovative problem solving, excellence in management, and success in creating organizational change deserve the highest recognition.

It is through the recognition of these recipients that we can learn from their experiences and empower each other.

Excellence
IN RISK MANAGEMENT AWARD



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AWARD RECIPIENTS

CIRMA's Excellence in Risk Management Award officially recognizes CIRMA members who demonstrate exceptional leadership and exemplary results in the management of their risk and loss exposures. One award recipient will be honored in each of the following award categories:

- *Substantial Impact on Total Cost of Risk*
- *Sustained Risk Management Programs*
- *New and Innovative Risk Management Initiatives*
- *Establishing Risk Management as an Organizational Priority*

APPLICATION PROCESS

The award is open to all CIRMA members. A town, city, local public agency, board of education or regional school district can submit a self-nomination award application. In addition to member self-nominations CIRMA staff may nominate a member. Nominations must describe programs, projects or initiatives that show significant results through the current policy period in one of the following award categories:

- *Substantial Impact on Total Cost of Risk*
- *Sustained Risk Management Programs*
- *New and Innovative Risk Management Initiatives*
- *Establishing Risk Management as an Organizational Priority*

When completing the award application, the **summary** of the project must be concise and limited to **less than 200 words**.

The **description** of the project, program or initiative, which provides more details, should include the following information and is not limited in words:

1. Why was the project, program or initiative needed and what was the initial goal?
2. What lines of insurance were addressed? Explain. (For example, Law Enforcement Liability, Property, Auto, Workers' Compensation, etc.)
3. Who was involved and what were their roles and responsibilities?
4. What challenges were faced?
5. How was the goal accomplished?
6. What were the benefits, impacts, results? (i.e. culture change, money, time, reduction in the overall cost of risk, budget impact, services affected, etc.)
7. What, if any, are the projected long-term impacts that are expected?
8. What did your organization learn?

Additional information: Information such as CIRMA Stewardship reports, pictures, additional loss information, media clippings, video, or any other information that a member feels is important and supports their efforts and results may be submitted.

Please Note: This information will not be returned so please send only copies and not originals.

SELECTION PROCESS

Entries will be screened by CIRMA staff for completeness once received. Any entries deemed not complete will be excluded.

Final evaluations and judging will be conducted by the CIRMA Risk Management Services and by CIRMA Executive Leadership.

ANNOUNCEMENT OF WINNERS

Award Recipients will be notified by December of the nomination year. In addition to being honored at CIRMA's Annual Meeting of Members award winners will also receive:

- A featured article on CIRMA's website
- A feature article in CT&C
- A press release
- Complementary tickets to the CCM Convention



Each recipient will receive a **\$2,500** risk management grant from CIRMA! Award recipients are requested to share their experiences and insights gained from their risk management programs with other CIRMA members, as well as any plans for the risk management grant.



ADDITIONAL INFORMATION

For additional information regarding CIRMA's Excellence in Risk Management Award please contact Pamela Keyes, Vice President of Risk Management & Business Analytics, via email pkeyes@ccm-ct.org or by phone at (203) 946-3726.

AWARD CHECK LIST

- Have you fully completed an award application?
- Has the award application been signed by the chief elected or administrative officer?
- Have you enclosed copies of the award application along with all supporting materials and information?
- Will your completed award application and additional materials reach the CIRMA office by 5:00 pm on **September 30th**?
- Please Note: In some instances file size may be too large and prohibit the emailing of a complete nomination application and supporting information. If this is the case please send all information via flash drive or CD. Please do not send multiple emails with separate information.

Reminder: Materials submitted to CIRMA will not be returned. Please ensure you retain copies of all information for your records.

Completed applications and materials should be mailed to:

CIRMA Risk Management Services

Attn: CIRMA Risk Award

900 Chapel Street, 9th Floor

New Haven, CT 06510

Or sent via email to:

CIRMARiskAward@ccm-ct.org

Applications may be submitted between August 1st and September 30th.



2018-19 Award Nomination Application

(May be reproduced in another document to allow for additional space.)

Name of CIRMA Member _____

Name and title of employee preparing nomination application

Name _____ Title _____

Award Category: _____

Risk Management Project, Program or Initiative Summary.

Description of risk management program or initiative. *(Please complete all sections listed below)*

1. Why was the project, program or initiative needed and what was the **initial goal**?

2. What insurance coverages were addressed? Explain. *(For example, Law Enforcement Liability, Property, Auto, Workers' Compensation, etc.)*

3. Who was involved and what were their roles and responsibilities?

4. What challenges were faced?

5. How was the goal accomplished?

6. What were the benefits, impacts, results? (i.e. culture change, money, time, reduction in the overall cost of risk, budget impact, services affected, etc.)

7. What, if any, are the projected long-term impacts that are expected?

8. What did your organization learn?

Name and Title of Chief Elected or Appointed Official

Name _____ Title: _____
(Please print)

Signature _____ Date _____

Please provide primary contact information in the event that additional information is needed regarding the award application.

Primary Contact Name _____

Title _____

Address _____

City _____ State CT Zip _____

Email _____

Phone _____

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