



CIRMA's Claim Reporting for Workers' Compensation

CIRMA is committed to ensuring that employees who are injured on the job receive high-quality and appropriate medical care, to enable them to recover quickly, return to work, and resume activity.

CIRMA's Claim Reporting consists of a web-based reporting tool, a dedicated fax line for the Authorization Department, and ongoing communications with specialists in medical and disability management of Workers' Compensation injuries.

If you are injured on the job, follow these easy steps:

- ✓ Notify your supervisor immediately of your injury. Your supervisor will report your injury immediately at:

www.Netclaim.net

[1-800-OK-CIRMA (1-800-652-4762) for catastrophic claims only]
 - Ask supervisor if your employer has a designated Initial Care Center where you should be treated.

- ✓ Medical providers seeking authorization for treatment, including diagnostic testing, physical therapy, etc. must be made by faxing to CIRMA's Authorization Department at 203-497-2412.

- ✓ Provide information to CIRMA regarding your injury, symptoms, treatment, and return-to-work prognosis. CIRMA's claim representatives will periodically contact you to collect this information and ensure that you are receiving high quality care.

- ✓ Maintain contact with your supervisor concerning your recovery and ability to return to work. Be sure to submit documentation to validate absence from work and/or changes in work capacity.

For more information on web-based reporting, contact your CIRMA claims representative.