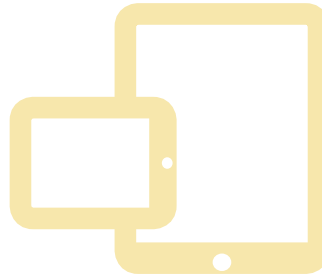


CIRMA E-Learning Center

Investigating Incidents for Local Government Online Training Program



Our E-Learning Programs are **FREE** to all CIRMA members.

Course Description

While accidents can be minimized and sometimes prevented by proper safety training, they cannot be avoided entirely. When an incident occurs, it's important that employees understand the investigation and reporting process.

This course will help employees recognize the importance of incident investigations and the roles that employees play in the process, as well as help them identify the types of information collected during an investigation.

Time: Approximately 30 minutes [Preview the Investigating Incidents for Local Government online training program here.](#)

Learning Objectives:

- Recognize the importance of incident investigations and the role individuals should play.
- Identify the types of information collected in an incident investigation.

Key Topics Include:

- Injuries on the Job
- The Occupational Safety and Health Administration - OSHA
- What is an Incident?
- Purpose of an Investigation
- When Should an Incident be Reported?
- Information Gathering
- What Managers Should Collect
- Information Regarding Medical Attention
- OSHA Form 301

To access CIRMA's E-Learning Center or to see a complete schedule of CIRMA's instructor-led Training & Education programs, please visit —

www.CIRMATraining.org

To register for this course, please contact your organization's E-Learning Administrator.

