

# Contract Review Program

## The fine print can hurt you!

Before you sign any contract, CIRMA recommends a review by the CIRMA Contract Review team to ensure that your municipality or Board of Education's interests are protected and that you are not unintentionally assuming risk.

CIRMA's Contract Review Program is free to all CIRMA members.

Our Contract Review Specialists identify contract language that may be harmful to your municipality or Board of Education and will address areas of concern that may limit CIRMA's ability to hold responsible parties accountable in the event of a claim.

CIRMA's Contract Review team will review all types of contracts, including, but not limited to:

- American Institute of Architects (AIA) Construction contracts
- Rental and lease agreements
- Municipal sharing agreements
- Waivers
- School transportation contracts
- Request for Proposals (RFPs)

CIRMA's Contract Review team may make recommendations, including, but not limited to:

- Waivers of subrogation
- Insurance requirements
- Indemnification language

For more information about this value-added program, or to submit a contract for review, please contact Bruce Clinger, CIRMA Claims Program Manager, at [bclinger@ccm-ct.org](mailto:bclinger@ccm-ct.org).

Please allow five (5) business days for the review. Please note: CIRMA's review is not a substitute for a contract review made by your own attorney.

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"A 'thank you' to the CIRMA staff who provided the excellent, thorough, and timely review of the contract. They identified several issues and came up with recommendations!"

*Paul Gills, Risk Manager, New London*



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