



CONNECTICUT INTERLOCAL RISK MANAGEMENT AGENCY

Claims Advisory Committee

MISSION STATEMENT

The Claims Advisory Committee was established by the Board of Directors. Membership is comprised of municipal officials appointed by the Board for a two-year term.

The Committee has the following responsibilities:

- Review CIRMA's recommended revisions to the Claims Policies and Procedures Manuals. Recommend to the Board of Directors any modifications to the established policy that will improve the performance of the claims management function.
- Review the findings and recommendations of the annual audit of claims handling performance; review CIRMA management's response to the claims audit findings and recommendations; and, report to the Board of Directors on the claims audit and on management's implementation of the recommendations for improvement.
- Review the current and proposed levels of settlement authority; review the process for obtaining settlement authority from the Board of Directors; and, recommend appropriate changes.
- Develop criteria for reviewing claims by the Committee on a regular basis. Develop criteria for Board review of claims, other than for Board approval of a request for settlement authority.
- Review claims that may involve public policy issues, and make recommendations for appropriate actions to benefit all municipalities (e.g., management bulletin, legislation, appeal, *amicus curiae*, training programs, and so forth).
- Review conflicts with members over coverage issues. Advise staff about how to communicate difficult issues to members. Serve as a channel for member questions and concerns regarding claims handling.
- Report to the Board of Directors on a regular basis.